## Enhancing Program Visibility Worksheet

**Current Platforms Used** 

How would you rate your posts?

Rate your programs social media posts from one to five stars.

Visual

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Relevance

Connecting

Networking Section

Write Names / E-mail Addresses

**Current Posting Types** 

NOTE-TAKING SECTION

**QUESTION SECTION** 

## **CONTENT CREATION SCHEDULE**

Week of: \_\_\_\_\_ to \_\_\_\_\_ to

	11 3311 311 2222 23 23 23 23 23 23 23 23 23 23 23 2						
	TASKS	MON	TUE	WED	THU	FRI	SAT
	CONTENT CAPTURE						
	CONTENT EDITING						
	CONTENT APPROVAL						
	CONTENT POSTING						
	CONTENT PROMOTION						
	CONTENT INTERACTION						
	MISC. CONTENT TASKS						
NOTES							

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